

## Scope of Work

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### **I. SCOPE OF SOLICITATION**

Clemson University is seeking offers for soil sample bags as outlined herein.

#### **AWARD**

Award will be made to one Offeror. Award will be made to the lowest responsible and responsive bidder(s).

Any resulting contract will begin on the date specified in the notice of award.

### **II. INSTRUCTIONS TO OFFERORS**

**1. INFORMATION FOR OFFERORS TO SUBMIT** - In addition to information requested elsewhere in this solicitation, Offerors should submit the following information for purposes of evaluation:

- Include Offeror's name on the cover of any specifications or descriptive literature submitted with offer.
- Samples may be requested prior to making an award. Samples must be provided at vendor's expense within 24 hours from time of first contact by Clemson University Procurement Services.

### **III. SCOPE OF WORK / SPECIFICATIONS**

Clemson University is seeking offers for soil sample bags as outlined herein.

#### **Requirements:**

**Quantity: 100,000 bags**

**Text on the top half of the front of the bag must identify the bag as being a SOIL SAMPLE BAG for the Agricultural Service laboratory at Clemson University. The bottom half of the front of the bag must also have ten sample ID blocks and lines below the sample ID blocks for the Name, Address, Crop, and County of the client. Text on the back of the bag must include soil sampling guidelines and diagrams.**

Printed 2 sides – 1 color – black

Size: 3 3/8 x 2 1/2 x 7 3/4

With tin ties

With Thumb notch

2 Ply: 50# multi-wall Kraft wet strength – natural

40# multi-wall Kraft Natural (FDA)

**Moisture proof adhesive**

**All flaps on bottom must be securely glued**

**See Appendix A for print for soil sample bags. Appendix A is attached under “Bid Attachments” tab in online bidding system.**

#### **IV. TERMS AND CONDITIONS – SPECIAL**

*Must hold shipment 100,000 and receive in 2 separate sets of 50,000 and 50,000 over a 6 month period with shipment on requested dates.*

#### **V. APPENDICES TO SCOPE OF WORK**

Appendix A – Print for Soil Sample Bags (attached under “Bid Attachments” tab in online bidding system.

#### **VI. BIDDING SCHEDULE**

All offerors must complete pricing in online bidding system at <https://clemson.ionwave.net/Login.aspx>.

